

## PARTIES TO THE AGREEMENT

**The Certifier:**

Certifying Authority: Professional Certification Group Pty Ltd      Accreditation Number: ABC 9  
 Street Address: 10 Hall St, Chermside QLD 4032      Phone: 07 3069 5755      Email: enquiry@pcgroup.net.au

Insurer: Lloyd's of London and Berkley Insurance Company via Pen Underwriting Pty Ltd  
 Period of insurance cover: From 20 August 2015 to 20 August 2016      Insurer's Policy No: PI 14 003747

**The Owner:**

Name:	Postal Address:
Phone:	Email:

## PARTICULARS OF WORK

- Construction Certificate / Complying Development Certificate     
  Principal Certifying Authority / Occupation Certificate     
  Consent to lodge ancillary applications (such as Water Service, Rainwater Tank, Plumbing, Stormwater, Erosion Control, Driveway) on behalf of the owner as required

Description:	Locality:
Site Address:	Lot and Plan:

## RELATED DEVELOPMENT CONSENT AND CERTIFICATE DETAILS

- Development Consent     
  Complying Development Certificate

Consent/Certifying Authority:	Application No:	Date:
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- Part 4A Certificate

Certificate Type:	Consent Authority:	Application No:	Date:
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Please attach relevant details of plans, specifications and other approved documents.

## ACCREDITED INDIVIDUALS

Certification work: Mr Gregory Smith      Accreditation No: BPB 2264      Inspections: Mr Jens Forrest      Accreditation No: BPB 2538

## NOTES

The Certifier is an Accredited Certifier and is authorised to carry out the certification work which is the subject of this Agreement. The Owner seeks to engage the Certifier to perform Certification Work on the terms set out in this Agreement.

Words and terms used in this Agreement are defined in the dictionary.

**Fees and Charges**

- The fees and charges are set out in page 2.
- The set fees and charges for the determination of a Complying Development Certificate, Construction Certificate or Occupation Certificate must be paid to the Certifier before, or at the time the application is lodged with the Certifier.
- The set fees and charges for the carrying out of the functions as the Principal Certifying Authority for development are to be paid in full before the Certifier commences to carry out any of those functions.
- An invoice will be sent for any unforeseen work within 21 days of the completion of such work. Contingency pricing is included in page 2.

**Statutory obligations (Tick as applicable)** An information brochure which is to include information about statutory obligations must accompany this Agreement if one is published by the Building Professionals Board on its website. The Board is the statutory body that accredits the Certifier and administers the *Building Professionals Act 2005*.

- A copy of the Board's information brochure is attached     
  The Board has not published a brochure as at the date of the Agreement

## SIGNATURES & DATE OF AGREEMENT

Signature of Certifying Authority

Signed / executed by the Owner



John Reeve | Director | Professional Certification Group Pty Ltd

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This agreement is made on \_\_\_\_\_ (date)

## DICTIONARY

Accredited Certifier	means	the holder of a certificate of accreditation as an accredited Certifier.
Certification Work	means:	<ol style="list-style-type: none"><li>the determining of an application for a Development Certificate</li><li>the issuing of a Development Certificate</li><li>carrying out functions of a PCA</li><li>carrying out inspections for the purpose of section 109E(3)(d) of the EP&amp;A Act</li><li>carrying out inspections under section 22 <i>Swimming Pools Act 1992</i> and issuing Certificates of Compliance under that Act.</li></ol>
Development Certificate	means	<ul style="list-style-type: none"><li>a Construction Certificate</li><li>a Compliance Certificate</li><li>an Occupation Certificate</li><li>a Complying Development Certificate</li></ul>